



An exciting opportunity: Systems Auditor – Security and Fire (London & South East)

About NSI

The National Security Inspectorate (NSI) is the leading third-party Certification Body in the UK and Republic of Ireland for the security and fire safety sectors. Operating for over 50 years, NSI inspects companies in the sector, to ensure they adhere to key standards and codes of practice.


Our mission is to secure the highest standards of safety and security for buyers of commercial and domestic fire and security systems, guarding and security services.

NSI is a UKAS-accredited assessing body approved by the Security Industry Authority and Police in the UK, and the Private Security Authority in Ireland. NSI delivers over 4000 audits annually, and audits companies to a range of British, EU and International Standards and Codes of Practice. Our schemes combine Quality Management standards, such as ISO 9001, and scheme specific technical standards.

NSI is recognised as an expert in its field and a mark of excellence in the fire and security sectors. The organisation has over 2000 approved companies, representing in the region of 75% of the sector. Approved companies include large corporates such as ADT, Chubb and G4S plus a range of small and medium sized enterprises in the fire and security sectors.

Due to continued growth in demand for approved security and fire systems, NSI is seeking to recruit and train highly professional personnel to become NSI auditors.

NSI is an equal opportunities employer and aims to promote and support the development and implementation of EDI policies, procedures and guidelines, practices and behaviours to improve the outcomes for our employees and approved companies. We provide advice and support for the development of workforce policies that promote fairness and embed diversity in the workplace.



The Role

As a Systems Auditor at NSI, you will deliver robust, high quality third party audits to applicant and approved companies, against a range of quality management and scheme specific technical standards.

Home based with a high degree of autonomy, you will maintain a portfolio of clients within a reasonable commuting distance and manage your own diary to ensure clients' audits happen on time.

Day to day, the auditor's role is varied. For example, one day you may be inspecting security system installations accompanied by an engineer, and the next you may be interviewing the CEO of a business, whilst auditing the business's quality management system. Whilst all approved companies work to the same standards, there is great diversity in the nature of the organisations and the way that they operate. In your role as an auditor, you will help organisations meet the standards they aspire to by raising findings where there is an opportunity for the business to improve, or where there is a significant failing.

The role will involve auditing 4 days a week, with 1 day (typically Friday) scheduled as your office day. During your office day you will liaise with clients to book audits, prepare visit plans for upcoming audits, review corrective action responses from clients and complete audit reports.

Through delivery of a highly professional audit service, you will build relationships with your clients and help NSI, in its mission to raise standards in industry.

The successful candidate

Experience

NSI recruits auditors from a wide range of backgrounds. Prior experience of the security sector is not necessary.

The role will be best suited to candidates based in the London & South East region with:

- an engineering background (mechanical, electrical or telecommunications is typical);
- experience of working in a role where quality management, procedures and accuracy were essential;
- experience of dealing directly with and managing clients;
- experience of working with technical standards or regulations;
- some form of management experience (desirable, but not essential).

Competencies

- Technically minded with an ability to understand technical specifications and requirements
- Highly articulate and able to communicate professionally verbally and in writing
- Ability to analyse information quickly and accurately
- Able to stay calm under pressure
- A fast learner

Education / Qualifications

- 5 GCSEs including Mathematics and English
- HNC or equivalent in an engineering, or other technical discipline (desirable, but not essential)

The Package

- A competitive salary
- 25 days annual leave (increasing by 2-3 days based on length of service)
- Generous pension scheme (NSI contributes up to 10%)
- BHSF Health Cash plan scheme
- Company car (or company car allowance)
- Death in service - x 4 salary
- Generous sick pay & group income protection plan
- Working from home days
- Manage your own diaries

Meet the team

Chris Hayes
Senior Operations
Manager (Systems)



Paul Henderson Lowe
Operations Manager
(Systems)



Paul Condliffe
Operations Manager
(Systems)



Conrad Bettaney
Operations Manager
(Systems)



To apply

Please forward your CV and cover letter to the HR Manager **Japjeet Ghattaora**
japjeet.ghattaora@nsi.org.uk

If you have any questions about the role, please feel free to get in touch.